

SOVA: Memorandum of Understanding

07/14

State Office of Victim Assistance

1205 Pendleton St., Brown Bldg., Room 401, Columbia, SC 29201 Fax 803.734.2261

Date: _____

As a public service to the citizens of this state, SOVA has developed this "Memorandum of Understanding." This document does not replace SOVA's Crime Victim Compensation Application.

This is a "Memorandum of Understanding" between _____ (Name of Establishment) and _____ (Claimant).

_____ I understand that the State Office of Victim Assistance (SOVA) is an eligibility program with criteria that must be met.

_____ I have been informed that if the compensation claim meets all of the criteria, there is a \$4,000.00 maximum limit for funeral services and all balances are my responsibility.

_____ I understand that SOVA, in its sole discretion, pursuant to its laws, may grant a full award, reduce an award or deny a claim.

_____ I acknowledge that by signing this document, that:

1. This information has been explained to me by my victim advocate or by the Director of this establishment.
2. I agree to fully adhere to all rules and regulations of the State Office of Victim Assistance.
3. I understand that the eligibility process could take up to 120 days from the date that SOVA receives the compensation application.

I recognize that by signing this document, I acknowledge that submitting the Crime Victim Compensation application to SOVA is not an approval for payment, but the initial process for consideration with payment.

Signing this memorandum signifies or represents an understanding between the facility and the customer listed above.

PROVIDER/DIRECTOR:

CUSTOMER/FAMILY MEMBER:

NAME (PRINT)

DATE

NAME (PRINT)

DATE

SIGNATURE

SIGNATURE

Disclaimer

Payer of Last Resort:

SOVA is an eligibility program. All eligible compensable expenses will be offset by other available sources before reimbursements/payments are considered. Recipients will be required to exhaust all available funds before the program will consider payments. This includes subrogation (monies awarded for civil actions), restitution (monies ordered by the courts), pre-need arrangements and donations.

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